

Georgia Tech Fire Safety Office

Filming Request Online

- 1. Go to the EH&S website at <u>https://www.ehs.gatech.edu/fire</u>
- 2. Select "Inspection Request":



3. There you will see different inspections that are to be done:

Special Inspections

The GT Fire Safety Office conducts the following special inspections:

- Fire Works
- Film Location
- Food Truck
- 4. Select the building, Requested date and time (<u>must have a 3 day</u> <u>notice</u>)
- 5. Where it says "Permit Number" place a Zero (0)
- 6. Select the type of inspections:

| Type of Inspection * | |
|----------------------|---|
| Film Location | ۲ |

- 7. Fill in the contact information including Name, Phone Number and Email Address.
- 8. Then hit submit.